



AU/Reg/ICC/19092023-1

Date: 19/09/2023

Internal Compliants Committee (ICC)

Sub Committee of Grievance Redressal Committee

Term of Office	Periodicity of meeting and month
Tenure: 3 Years Sep-2023 to Aug-2026	4 times in a Year (Jan-Apr-Aug-Nov)

- At Atmiya University, the Internal Complaints Committee (ICC) including Committee Against Sexual Harassment have been established following the guidelines of the Supreme Court of India (Vishaka vs. State of Rajasthan, 1997) and recommendations by the UGC. This committee aims to prevent and address incidents of sexual harassment and create a safe, respectful, and inclusive environment for everyone on campus.
- The tenure of the current composition end in Sept 2023. Hence new composition of Internal Complaints Committee as per section 4 of the Act has been re-constituted by the competent authority with the following composition:-

SN	Name	Affiliation	Designation in ICC	Remarks
1	Dr. Shiv K Tripathi	Vice-Chancellor		
2	Dr. Divyang D. Vyas	Registrar		
3	Dr. Samixa Patel	Asso. Prof., FoHS, Pharmacy	Presiding Officer	
4	Ms. Nehal Dave	Asst. Prof. CS & IT	Member Secretary	
5	Mr. Dilipbhai Sakhiya	Gir Ganga Parivar Trust	Member –Social Worker	
6	Mrs. Darshana Kothari	Representative of Bhartiya Jan Sangathana at Rajkot	Member –NGO	
7	Ms. Kalpana Kholiya	Advocate	Member – Law	
8	Mr. Niraj Manvar	Director-Beeta Surgical	Member – Industry	
9	Dr. Ashish Kothari	Director-CRIT	Member – Sponsoring Body (SKS) / Nominated by President	
10	Mr. Ravi Tank	Director-CTQM	Member – CTQM	
11	Dr. Drashti Purohit	Asst. Professor, English	Member – FoHSS	
12	Ms. Seema Vachhani	Asst. Prof., Electrical Engg.	Member – FoET	
13	Dr. Archana Cholera	Asso. Prof. Chemistry	Member – FoS	
14	Dr. Parth Dave	Asst. Prof. Commerce	Member – FoBC	





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15	MS. Khyati Joshi	Asst. Prof., Information Tech.	Member – FoTE (CVMS Centre)	
16	Mr. Mithilesh Singh	Administrative office	Member – NT (Admin)	
17	Ms .Raksha Bhatt	Library	Member – NT (Technical)	
18	Ms. Dhruvi Kapuriya	Pharmacy	Member – Student (UG)	
19	Ms. Krina Masharu	Comp. Engg.	Member – Student (PG)	
20	Ms. Krishna Lodhiya	MBA	Member – Student (Research)	

The Committee will commence its functions with immediate effect & shall meet at least 4 times in a Year or as on when required. The committee shall meet with the following objectives and other objectives as per the need.

Objectives:

1. **Gender Sensitization:** Organize workshops and orientation programs to raise awareness about gender equality and educate the university community about laws protecting against harassment.
2. **Formal Complaint Mechanisms:** Establish a transparent process for lodging complaints, conducting inquiries, and resolving issues related to sexual harassment.
3. **Enforcement of Conduct:** Take necessary action against those violating the university's code of conduct, including addressing breaches of confidentiality regarding complaints or investigations.
4. Any casual vacancy arising in between shall be filled in by fresh nomination, for the residual period with the approval of the Vice Chancellor.
5. Students with distinguished academic record, or who have excelled in extra-curricular activities, shall be nominated by the Vice Chancellor.
6. Committee members are requested to apprise themselves with the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
7. All HODs are requested to bring the content of this Notification to the notice of members of faculty, non-teaching staff and students in their respective departments.





Scope of the Committee

The rules and procedures of this committee apply to:

- Students
- Teaching and Non-Teaching Staff
- Visitors and Service Providers
- Anyone presents on campus at the time of a reported incident

Emergency Support

To ensure the safety and well-being of all members of the university, essential emergency contact numbers and resources will be shared and prominently displayed across campus.

The Internal Complaints Committee at Atmiya University is committed to fostering a safe and supportive environment where individuals feel secure and respected at all times.

The quorum for the same shall be of 50%. The committee shall report to the undersigned.

To,

1. Concern Staff Members through proper channel
2. PA to Registrar for necessary action


Registrar

